



Lydney Town AFC Youth Privacy Policy

Lydney Town AFC Youth Football Club (LTYFC herein), ‘we’, ‘our’, ‘us’, takes your privacy seriously.

This Privacy Notice sets out how we use and look after the personal information we collect from you. As the organisation that is responsible for, and controls the processing of your personal data, we are the data controller, and sometimes also the data processor, and will take reasonable care to keep your information secure and to prevent any unauthorised access or use of it..

LTYFC may update this Privacy Notice from time to time, and will inform you to any changes in how we handle your personal data.

Information LTYFC may collect on you

Personal data means any information about an individual from which that individual can be identified.

We may collect, use, store and transfer some personal data of our participants and their parents or guardians, and other members. The data we collect from participants may include:

- Name, date of birth and gender.
- Contact information, such as home address and email address

We may hold some health data or other special category data of some of our participants or members for the purposes of their health, well-being and welfare and, safeguarding. Where we hold this data it will be with the explicit consent of the participant or, if applicable, the participant’s parent or guardian.

Where we need to collect personal data to fulfil our responsibilities and a participant fails to provide that data, we may not be able honour or administer their participation in football.

How we collect your personal data

A participant may give us their personal data by filling in forms or by corresponding with us by post, phone, email, in person, via our website or otherwise. This will typically be provided by a participant’s club by inputting participant details into Whole Game System.

How we use your data

LTYFC will use personal information only for the purposes for which we have been provided such information.

The reason we need participants’ and members’ personal data is to be able to assist the County FA administer leagues and support football clubs; to administer memberships; to deal with sanctions. Our lawful basis for processing personal data is that we have a contractual obligation to individuals as participants or members to provide the services of a youth football club.

We have set out below, in a table format, a description of all the ways we plan to use your personal data, and which of the legal bases we rely on to do so. We have also identified what our legitimate interests are where appropriate. We endorse and adopt The FA’s Responsible Recruitment guidelines for recruiting volunteers and we will:

Purpose/ Processing Activity	Lawful basis for processing under Article 6 of the GDPR.
To respond to your enquiry	
To administer the relevant competition	Contractual
To send information to you	Contractual
To fulfil any contract that we may enter into with you;	Contractual

Purpose/ Processing Activity	Lawful basis for processing under Article 6 of the GDPR.
To send marketing information to you in accordance with the provisions set out below; or	Consent we will only send direct marketing if the individual is an existing member, participant or other user of the site and the individual has not previously objected to this marketing, or, has actively provided your consent.
To publish your views or comments on this Site, any other website operated by us or our subsidiaries or in other media.	If a participant and / or member does not want us to do this, they can object to this processing by contacting us via the details in the Contact Us section below.
If you submit your views to us via our contact form we will circulate them internally for training and management purposes	If a participant or member does not want us to do this, they can object to this processing by contacting us via the details in the Contact Us section below.
Sending out LTYFC information and updates	Performance of a contract
Sharing data with coaches, to run educational courses, training sessions or enter events	Performance of a contract
Sharing data with leagues, county associations and other competition providers for entry in events	Performance of a contract
Sharing anonymised data with a funding partner as condition of grant funding e.g. Local Authority	The club and County FA have a legitimate interest to run the organisation efficiently and as it sees fit. Application for funding is a purpose that benefits the club, County FA, participants and its members.
Publishing match and league results	Consent. We will only publish your personal data in a public domain, including images and names, if you have given your consent for us to do so. In the case of children, only with written consent of a parent/guardian
Publishing club and league contact details in our annual handbook and/or App	For the purpose of administering leagues and clubs, along with county competitions. This data is deleted each season and renewed with your annual consent

Direct Marketing

We would like to send you marketing information, by post, e-mail, other electronic formats or SMS. In addition, selected third parties (including the FA, FA Partners as shown on the Site, and other commercial partners) would like to send you marketing information, by post, e-mail, other electronic formats or SMS. We will only do this if you have given your consent to your personal data being used in this way (either when you submit your details to us or at a later stage). You can update your marketing preferences by writing to the Data Protection Officer at the address below.

Sharing your personal data

A club enters participant and / or member details onto Whole Game System which is administered by the FA. Referees will also add their details onto Whole Game System. We pass information to the FA for affiliation and other reporting purposes.

We may share your personal data with our affiliates, suppliers and sub-contractors. We require all third parties to respect the security of your personal data and to treat it in accordance with the law. We only permit third parties to process your personal data for specified purposes and in accordance with our instructions.

We may disclose your personal information to third parties if we are under a duty to comply with any legal obligation; or to protect the rights, property, or safety of our participants, members or affiliates, or others.

International Transfers

Some of our suppliers or third parties may process our personal data outside the European Economic Area (EEA) such as our website and email providers. We review the data protection terms of these suppliers to ensure that your personal data will only be transferred out of the EEA, if sufficient appropriate safeguards are in place.

- * **Request the transfer** of your personal data to you or to a third party in a structured, commonly used, machine-readable format.
- * **Withdraw consent** at any time where we are relying on consent to process your personal data.
- * **Complain** at any time to the Information Commissioner's Office (ICO), the UK supervisory authority for data protection issues (www.ico.org.uk).

Contact Us

If you have any queries about this Privacy Policy, wish to stop direct marketing by LTYFC, its subsidiaries or third parties or you wish to access or update your information please email the club secretary:

- * secretary@lydneytownafcyouth.co.uk

or write to:

Club Secretary
Lydney Town AFC (Youth)
Swan Road
Lydney
GL15 5RU